***Mid-Term Progress Reporting***

***for Country: xxx*** *[[* name of country *]]*

***Date of submission or revision:*** *[[* add date here *]]*

**Forest Carbon Partnership Facility (FCPF)**

**Readiness Fund**

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*The Facility Management Team and the REDD Country Participant shall make this document publicly available, in accordance with the World Bank Access to Information Policy and the Guidance on Disclosure of Information for the FCPF Readiness Fund (Annex 3 of the Common Approach, revised August 9, 2012).*

**Note**: [FMT Note 2012-7 rev](http://www.forestcarbonpartnership.org/sites/forestcarbonpartnership.org/files/Documents/PDF/Aug2012/FMT%20Note%202012-7%20rev%20Mid-term%20Progress%20Reporting%2008-27-12%20-%20clean.pdf) lays out the process for REDD Country Participants to submit, and the Participants Committee (PC) to review, mid-term progress reports and requests for additional funding of up to US$5 million.

1. **An overview of the progress made in the implementation of the R-PP**

*The Country provides an overview of progress to date in achieving the four main components of the R-PP and their respective sub-components presented below, against the original proposal. The Country presents in each sub-component: (i) what has been achieved to date (outputs and outcomes); (ii) some analysis of these results including major constraints and gaps that need to be addressed; (iii) other significant readiness work in progress; and (iv) if applicable, request for additional funding to the FCPF, to implement outstanding activities relevant to that sub-component. The proposed format mirrors the structure of the Readiness Package (FMT Note 2012-6). Specifically,*

*1 - Readiness Organization and Consultation*

*1a. National REDD Management Arrangements*

*1b. Consultation, Participation, and Outreach*

*2 - REDD+ Strategy Preparation*

*2a. Assessment of Land Use, Land-Use Change Drivers, Forest Law, Policy and Governance*

*2b. REDD+ Strategy Options*

*2c. Implementation Framework*

*2c. Social and Environmental Impacts*

*3 - Reference Emissions Level/Reference Level*

*4 - Monitoring Systems for Forests and Safeguards*

*4a. National Forest Monitoring System*

*4b. Information System for Multiple Benefits, Other Impacts, Governance, and Safeguards*

1. **An analysis of progress achieved in those activities funded by the FCPF Readiness Preparation Grant**

*The Country outlines progress made as well as* *identifies any delays in the implementation of the activities financed by the Grant and proposed actions to address the causes of the delays.*

1. **A review of the REDD Country Participant’s compliance with the Common Approach**

*The Country reports on actions taken to comply with the various aspects of the Common Approach:*

* *the Delivery Partner’s environmental and social safeguards, including the SESA/ESMF*
* *stakeholder engagement*
* *disclosure of information, and*
* *grievance and accountability.*
1. **An updated financing plan for the overall Readiness preparation activities, including funds pledged by, and a brief description of activities supported by, other development partners**

*The Country provides an updated financial plan for the overall Readiness preparation activities, including* *reporting on the uses and sources of funds allocated for the R-PP implementation (both by the FCPF and other development partners), by R-PP component, using the table below (the model contains a hypothetical numeric example). This table could also be used if the country is requesting additional funding from the FCPF (see right-most column).*

|  |
| --- |
| **Uses of Funds (in US$ thousands)** |
|  | **Total needed (A)[[1]](#footnote-1)** | **Funds pledged (B)[[2]](#footnote-2)** | **Funds used [[3]](#footnote-3)** | **Funds available (= B – C)[[4]](#footnote-4)** | **Financing gap (= A – B)[[5]](#footnote-5)** | **Request to FCPF[[6]](#footnote-6)** |
| **R-PP Component** | **Funds Commit-ted (C)** | **Funds Disbur-sed** | (if any) |
| [Add lines as needed, to provide sufficient detail] | 4,000 | 2,000 | 1,000 | 500 | 1,000 | 2,000 | 2,000 |
| 2,000 | 500 | 500 | 500 | 0 | 1,500 | 1,500 |
|   | 3,000 | 1,500 | 1,000 | 0 | 500 | 1,500 | 1,500 |
| 1,000 | 1,000 | 0 | 0 | 1,000 | 0 | 0 |
| **TOTAL** | 10,000 | 5,000 | 2,500 | 1,000 | 2,500 | 5,000 | 5,000 |
| **Sources of Funds (in US$ thousands)** |
| FCPF [specify activities being supported by the FCPF] | 3,800 | 2,000 | 500 | 1,800 |
| Government [specify activities being supported by the Government] | 200 | 200 | 200 | 0 |
| UN-REDD Programme (if applicable) [specify activities being supported by the UN-REDD] | 0 | 0 | 0 | 0 |
| Other Development Partner 1 (name) [specify activities being supported by the Development Partner] | 1,000 | 300 | 300 | 700 |
| Other Development Partner 2 (name) [specify activities being supported by the Development Partner] | 0 | 0 | 0 | 0 |
| **TOTAL** | 5,000 | 2,500 | 1,000 | 2,500 |

1. **Grant Reporting and Monitoring report (GRM)[[7]](#footnote-7) (or equivalent Delivery Partner report, as per Delivery Partner’s standard operational policies and procedures)**

*The Delivery Partner prepares a mid-term GRM or equivalent grant monitoring report, which provides a qualitative report on the progress and results of FCPF-financed activities from the Delivery Partner’s perspective, and the Delivery Partner’s assessment of overall Readiness progress, and should be annexed to the mid-term progress report.*

1. **Summary statement of request for additional funding to the FCPF**

*If the Country is requesting additional funding, it presents a summary statement of total additional funding requested from the FCPF to justify the numbers presented in the table on uses and sources of funds, including an explanation of the proposed activities to be financed by the additional funding.*

1. Total needed is the amount of resources necessary to complete a given component. All numbers in this table should be the latest numbers, which may not necessarily match the numbers in the original R-PP that was presented to the PC. [↑](#footnote-ref-1)
2. Funds pledged encompass the amount of funds promised by different donors and / or the national government to fund a specific component and available to the country. [↑](#footnote-ref-2)
3. Funds used refer to the amount of funds committed in signed contracts, and the portion of the funds committed that has already been disbursed. [↑](#footnote-ref-3)
4. Available funds equal pledges minus commitments. [↑](#footnote-ref-4)
5. Financing gap equals total needed minus pledged funds. [↑](#footnote-ref-5)
6. Request for additional funding from the FCPF (up to US$ 5 million, subject to conditions set by Resolution PC/10/2011/1.rev being met). [↑](#footnote-ref-6)
7. *Grant Reporting and Monitoring* is the format and system that is used for reporting on FCPF activities where the World Bank is the Delivery Partner. [↑](#footnote-ref-7)