

## FCPF Carbon Fund Thirty-First (CF31) Meeting

January 27-30, 2026

*Novotel Danang*

36 Bach Dang Street, Hai Chau District, 550000 Da Nang, Vietnam

### LOGISTICS NOTE

<b>DATES</b>	<p>Please plan to arrive in Da Nang by <b>Monday, January 26</b>, at the latest.</p> <p><b>Meeting Schedule</b></p> <p><b>Carbon Fund Meeting:</b> Tuesday, January 27 (all day) with a reception, Wednesday, January 28 (all day), and Thursday, January 29 (AM only)</p> <p><b>Field Trip:</b> Wednesday, January 28 (return the same evening; detailed information will be shared separately)</p> <p><b>SCALE Participants Technical Committee:</b> Thursday, January 29 (PM only) – all CF31 attendees are invited.</p>
<b>HOTEL INFORMATION</b> <b>Novotel Hotel</b> <b>(26-31 January)</b>	<p><b>Self-funded participants</b> (donors and WB staff): A block booking has been made at <b>Novotel Hotel</b> for those who have registered, though self-funded participants will need to pay upon check-in. <u>Please send your arrival time to FCPF Secretariat <a href="mailto:fcpfsecretariat@worldbank.org">fcpfsecretariat@worldbank.org</a> for airport shuttles.</u></p> <p><b>FCPF-funded participants</b> (REDD+ countries, CSO &amp; IP observers): the FMT has booked rooms at <b>Novotel Hotel</b>, checking in on Monday, January 26<sup>th</sup> and departing on Saturday, January 31, 2026, unless you have notified us about different travel needs. Your accommodation will be paid directly by the FMT, therefore, you do not need to pay at check-out. However, you will need to cover any incidental expenses (such as room service, phone calls, etc.). Please note that it is standard in Viet Nam for hotels to request a credit card hold</p>

	or cash deposit upon your arrival to cover incidentals, which is participant's responsibility. The World Bank will not cover the costs associated with hotel stays en route/in transit.
<b>FIELD TRIP</b>  <b>(Wednesday, 28 January)</b>	Details will be shared separately.
<b>VISA INFORMATION</b>	<b>Most participants will need a visa to enter Vietnam, which must be obtained.</b> The FMT has already provided an invitation letter to all participants who requested visa assistance. Should you need assistance, please reach out to FMT via <a href="mailto:fcpfsecretariat@worldbank.org">fcpfsecretariat@worldbank.org</a> .
<b>FLIGHT AND TRANSIT INFORMATION</b>	<b>For FCPF-funded participants only</b> , flight arrangements are already made by American Express (AMEX) – the World Bank's travel agency. If you have not received an itinerary from AMEX yet, please contact Sanjeeth Thomas at <a href="mailto:athomas6@worldbank.org">athomas6@worldbank.org</a> and copy <a href="mailto:fcpfsecretariat@worldbank.org">fcpfsecretariat@worldbank.org</a> as soon as possible. Please note that any flight arrangements or local hotels that are not booked by the World Bank's travel agency will not be reimbursed. <b>NOTE:</b> after the ticket is issued, it cannot be changed or cancelled.
<b>PER DIEM AND TRANSPORTATION COSTS AT HOME</b>	<b>IN-OUT TRANSPORTATION:</b> Danang International Airport is located about 15 min (4.9 km) from the hotel. The FMT arranged the transportation in Viet Nam from the airport to the hotel for the FCPF-funded participants.  <b>FCPF-funded participants</b> can claim up to a maximum of <b>USD 40</b> for taxis for transport to the airport, upon submission of <b>original receipts</b> .  <b>Per Diem for FCPF-funded participants:</b> Per diem may not be claimed when en route to the destination nor can it be claimed on the day of return to your duty station, depending on your departure time. Please note that the per diem will be adjusted when breakfast and/or lunch are provided by organizers. The World Bank has added <b>eWallet to reimburse your per diems and strongly advises the participants to register [PayPal Account]</b> to get their per diems reimbursed.

WEATHER INFORMATION	<a href="#">Weather in Da Nang, Viet Nam</a>
LOCAL CURRENCY	Vietnamese Dong (VND)
ELECTRICITY	Viet Nam uses multiple plug types, often using type A, C, and D (220 volts)
MAP FROM AIRPORT TO THE HOTEL 16 min (4.9 km)	